

This application is to be completed by the homeowner and submitted to the Architectural Review Committee (ARC) for approval PRIOR TO ANY WORK BEGINNING. Please complete the form and in its entirety and give it to any member of the ARC review board.

TO BE COMPLETED BY THE HOMEOWNER

NAME _____
ADDRESS _____
PHONE (HOME) _____ (WORK) _____ (CELL) _____

WORK TO BE PREFORMED:

DESCRIBE THE CHANGE, ADDITION OR INSTALLATION OF WORK (i.e. pool, enclosure, patio, landscaping, ect.)

LOCATION OF WORK (COMPLETED DESCRIPTION, DRAWING, PLAN OR SURVEY SHOWING THE LOCATION OF ADDITION OR INSTALLATION IN RELATION TO THE PROPERTY MUST BE PROVIDED AND ATTACHED TO THIS APPLICATION).

SPECIFICATIONS: (ALL SPECIFICATIONS SHOULD BE INCLUDED ON DESCRIPTION, DRAWING, PLAN OR SURVEY)

DIMENSIONS: _____

MATERIALS: _____

COLOR(S) (A SAMPLE OR COLOR CHIP MUST BE PROVIDED WITH PLANS) _____

ESTIMATED DATE OF COMPLETION: (All work must be completed in a reasonable time frame, and reviewed by the ARC).

IT IS THE HOMEOWNERS RESPONSIBILITY TO NOTIFY ARC WHEN WORK IS COMPLETED.

NOTE: Per the Governing Documents: OWNERS ARE RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION SUPPLIED AND WORK/ACTION OF PERSONS UNDER THEIR EMPLOY DIRECTION OR AUTHORITY. Please supervise the work to ensure that damage to other property owner's does not occur or is corrected. ALL REQUESTS MUST CONFORM TO LOCAL ZONING AND BUILDING REGULATIONS AND OWNERS ARE RESPONSIBLE FOR OBTAINING THE NECESSARY PERMITS IF YOUR REQUEST IS APPROVED. The approval of the application by the ARC does not in any way convey approval by the Sarasota County Building Department.

I hereby certify that I will construct the proposed changes in accordance with the Architectural Design Standards and Guidelines for Woodhaven Estates Village POA, and representations made on the application. I understand if I deviate from the above, the Architectural Review Committee (ARC) and/or Woodhaven Estates Villas POA has the right to demand modifications to meet the approved specifications.

Signature of Applicant

Date

DO NOT WRITE BELOW THIS LINE, FOR ARC USE:

DATE APPLICATION RECEIVED: _____ DATE APPROVED _____ DATE DENIED _____

SIGNATURE OF ARC MEMBER: _____

DATE WORK FINISHED: _____ DATE WORK ACCEPTED BY ARC: _____

SIGNATURE OF ARC MEMBER: _____

(A copy will be returned to homeowner and another kept on file with Woodhaven Estates Villas POA)